



# KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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Office (509) 962-7506

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Building Partnerships – Building Communities

March 6, 2013

Mark Flatau  
P.O. Box 987  
Roslyn WA 98941

City of Cle Elum  
119 W 1<sup>st</sup> Street  
Cle Elum WA 98922

RE: City of Cle Elum Boundary Line Adjustment,

Map Number	19-15-04010-0005	Parcel Number	45534
Map Number	19-15-04020-0014	Parcel Number	15457
Map Number	19-15-04030-0002	Parcel Number	625534

Dear Applicants,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the administrative segregation and must be submitted to our offices for review:

1. A metes and bounds legal description or recorded survey displaying legal descriptions and the new acreage and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.
3. Please refer to the attached Kittitas County Public Works and Kittitas County Fire Marshall comment memos for information regarding additional requirements.

If you have any further questions, please feel free to contact me at (509) 933-8274.

Sincerely,

Jeff Watson  
Staff Planner

CC via E-Mail to: KCCDS@encompasses.net

BL-12-00035 City of Cle Elum Master File @ \\Arda\teams\CDS\Projects\BLAs\BL 2012\ BL-12-00035 City of Cle Elum